



Ottawa Valley Waste Recovery Centre

900 Woito Station Road Pembroke, ON K8A 6W5 Phone: 613-735-7537 Fax: 613-735-1837 www.ovwrc.com

Special Event Recycling Container Request Form

Thank you for your interest in greening your event! Please fill out and sign this form to request the containers for your event. Completed forms can be faxed to 613-735-1837 or e-mailed to info@ovwrc.com.

Name of Event: _____

Event Date(s): _____

Event Location and Address: _____

Contact Name: _____ Contact Phone Number: _____

Number of Containers Being Requested: ____

I have reviewed and understand the Special Event Recycling Containers Flyer and Guidelines and consent to and agree that:

- the recycling collection containers shall be returned to the OVWRC in good condition (including no holes, glue, coatings, etc.) within two days of the completion of the event;
- recyclables will be collected in clear plastic bags (please note, the Centre provides one plastic bag per container; organizers are responsible for replacement bags);
- in the event of lost, stolen or damaged containers the borrower will be charged \$95 per container;
- the OVWRC shall not be held liable or responsible and shall be released and indemnified and saved harmless for any damage to or loss of property or injury (including death) to any person arising in any way, as a result of the presence and/or movement of recycling collection containers, on the above-captioned location/event, except where such damage, loss or injury arises directly from the negligence of the OVWRC;
- the materials contained within the recycling collection containers will be delivered to the OVWRC;
- should material be deemed too contaminated for recycling, applicable tipping fees will apply.

Contact Name (Printed):	
Contact Signature:	
Date:	

Office Use Only: Picked Up By: _____ Date: _____

OVWRC Employee Signature: _____

Date Containers Returned: _____ Employee Initials: _____